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Web: http://www.nwu.ac.za/ctext

Autshumato ITE: Cheat Sheet

Apple users should use the "Cmd" (Command) key instead of Ctrl.

Main menu

- 1. Project
- 2. Edit
- 3. Go To
- 4. View
- 5. Insert
- 6. Tools
- 7. Options
- 8. Help

1. Project

Functions	Shortcut	Description	
New		Creates and opens new project.	
Download Team Project		Downloads created Team project	
Open	Ctrl + O	Navigates to previously created project	
Copy Files to source folder		Copies the selected files to the source folder and then reloads the project to load the new files.	
Download MediaWiki		Import MediaWiki pages.	
Reload	F5	Reloads the current project.	
Close	Ctrl + Shift + W	Saves the translations and closes the project.	
Save	Ctrl + S	Saves the current state of the translation project.	
Create translated document	Ctrl + D	Creates the target documents, which are then located in the target directory of the project.	
Create Current Translated	Ctrl + Shift + D	Creates the current target document, which is then	

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Document		located in the target directory of the project.	
Properties	Ctrl + E	Displays the Project Properties Dialog where the languages, segmentation and project directories can be adjusted.	
Project Files	Ctrl + L	Opens the Project Files Dialog, which displays the documents loaded into this translation project.	
Quit	Ctrl + Q	Saves the projects and Quits the ITE.	

2. Edit

Context menu items			
Сору	Ctrl + C	Copies the selected text to the clipboard.	
Cut	Ctrl + X	Copies the selected text to the clipboard and deletes the selected text.	
Paste	Ctrl + V	Pastes the text from the clipboard at the cursor position.	
Main menu items			
Undo Last Action	Ctrl + Z	Restores the status before the last editing action was taken.	
Redo Last Action	Ctrl + Y	Restores the status before the last editing action was cancelled.	
Replace with Match	Ctrl + R	Replaces the whole target segment with the currently selected fuzzy match (by default the first match is selected).	
Insert Match	Ctrl + I	Inserts the currently selected fuzzy match at the cursor position. It overwrites any translated text already contained within the segment.	
Replace with Machine Translation	Ctrl + M	Replaces the target segment with the translation provided by the selected Machine Translation service. No action is taken if no Machine Translation service has been activated or no translation has been received back from the selected service.	
Replace with Source	Ctrl + Shift + R	Replaces the whole target segment with the source text.	
Insert Source	Ctrl + Shift + I	Inserts the source text at the cursor position.	
Insert Missing Source Tags	Ctrl + Shift + T	Inserts the source tags at the cursor position. All tags in the source will be inserted into the current segment, regardless of whether they are already	

		there or not.	
Insert Next Missing Tag	Ctrl + T	Inserts the next missing tag at the cursor position.	
Export Selection	Ctrl + Shift + C	Exports the current selection to a text file for processing. If no text has been selected, the current source segment is written to this file.	
Create Glossary Entry	Ctrl + Shift + G	Opens the Create Glossary Entry Dialog where a new glossary entry can be created for your personal glossary file for this project.	
Search Project	Ctrl + F	Opens a new search window.	
Switch Case To		Switching cases from Lower case, Upper case and Title case	
Cycle	Shift + F3	Cycles between lower-, upper- and title-case for the currently selected word.	
Select Match		Select Match	
Select Previous Match	Ctrl + Up	Select the previous match	
Select Next Match	Ctrl + Down	Select the next match	
Select match #1	Ctrl + 1	Select the first fuzzy match	
Select Match #2	Ctrl + 2	Selects the second fuzzy match	
Select Match #3	Ctrl + 3	Selects the third fuzzy match.	
Select Match #4	Ctrl + 4	Selects the fourth fuzzy match.	
Select Match #5	Ctrl + 5	Selects the fifth fuzzy match.	
Use as Default Translation		Use the current translation as the default translation for this segment.	
Create Alternative Translation		Creates an additional translation for the current segment.	

3. Go To

Next Untranslated Segment	Ctrl + U	Moves to the next segment that has not yet been translated.
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Next Translated Segment	Ctrl + Shift + U	Moves to the next segment that has been translated.	
Next Segment	Ctrl + N	Moves to the next segment. If the current segment is the last segment in the file, it moves to the first segment of the next file.	
Previous Segment	Ctrl + P	It moves to the previous segment. If the current segment is the first one in a file, it moves to the last segment of the previous file.	
Segment Number	Ctrl + J	The segment is opened when its segment number is entered.	
Next Note		Moves to the next segment that has a note.	
Previous Note		Moves to the previous segment that has a note.	
Forward in History	Ctrl + Shift + N	The application remembers the order in which segments were translated. With this command, you can step forward to the segment you have previously left by using the Back in History command.	
Back in History	Ctrl + Shift + P	The application remembers the order in which segments were translated. With this command, you can move backward one segment at a time. To later return to the current segment, use the Forward in History command.	

4. View

Mark Translated Segment	If checked, the completed translations will be marked in yellow.
Mark Untranslated Segments	If checked, the untranslated segments will be marked in violet.
Display Source Segment	If checked, the source segments will be shown and marked in green. If not checked, the source segments will not be shown. Note that the source text of the currently active segment will always be shown.
Mark Non-Unique Segments	If checked, ITE will mark all non-unique source segments in grey, if there are any.
Mark Segments with Notes	If checked, the segments with notes will be marked in blue.
Mark Non-breakable Spaces	If checked, non-breakable spaces will be marked in light grey.
Mark Whitespaces	If checked, whitespaces will be marked in dark grey.

Mark Bidirectional Algorithm Control Characters	If checked, the bid marked in red.	directional characters will be
Modification Info	your modification	ovides you with options on how information can be displayed and it ving options, Displays none, and Displays all.

5. Insert

If the chosen target language has special characters, the shortcut keys are automatically assigned.

Mark Translated Segment If checked, the conmarked in yellow.	npleted translations will be
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6. Tools

Validate tags	Ctrl + Shift + T	Checks for missing or displaced tags in formatted files. Will display a list of segments with tag errors and possible inconsistencies.
Statistics		Opens a new window that displays the project statistics, such as number of segments, words, characters for the entire project as well as for each document.
Match Statistics		Displays the Match Statistics for the project, i.e. the number of repetitions, exact matches, fuzzy matches and no-matches, for segments, words and in characters

7. Options

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Use TAB to Advance	Sets segment validation key to Tab instead of the default Enter.
Always Confirm Quit	The program will see confirmation before closing down.
Machine Translate	Allows you to activate/deactivate the Machine Translation tools offered. When active, Ctrl + M will insert the suggestion into the target part of the current segment.
Glossary	
TransTips	Configures the TransTips to only match exact words. Only words that exactly match words found in the Glossary will be underlined.
Auto-completion	Contains configuration options for the autocompletion.

Glossary	Opens the Auto-completer G configuration dialog.	Opens the Auto-completer Glossary View configuration dialog.	
Auto-text	Opens the Auto-text configur	ation dialog.	
Character table	Opens the Character table au dialog.	uto-completer options	
Font	Opens the Font Dialog on whe editor could be adjusted. Note on the font of the source and	e that this has no effect	
File Filters	Displays the File Filters dialoge handling and parsing.	g to configure file	
Segmentation	Opens the Source Segmenta text segmentation.	tion dialog to configure	
Spell checking	Displays the Spell Checker so configure and activate the sp		
Editing Behaviour	Displays the Translation Editi	ng dialog to configure.	
Tag Validation	Opens a dialog in which to co Validator.	Opens a dialog in which to configure the Tag Validator.	
Team	Enter your name here and it segments translated by you.	Enter your name here and it will be attached to all segments translated by you.	
External TMX's	This function gives you option non-OmegaT TMXs should be		
View	Contains the options to have bold and to mark the first non		
Proxy Login	Enter your proxy host, port, u password if you require Interproxy.		
Restore Main Window	Restores the components of their default state. Use this fe undocked, moved, or hidden components and you are una desired arrangement.	eature when you have one or more	
Language Checker	Enables the language checke	er.	
Configuration Autshumato DNS	Configure the Autshumato do system.	ocument naming	
Rename documents	Renames the source (and tar according to the configuration		

Configuration Autshumato MT Displays Autshumato MT connections settings.
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8. Help

OmegaT User's Manual	F1	Displays the complete OmegaT manual; suggested reading for more technical aspects such as File Filters, Segmentation settings, etc.
About OmegaT		Displays copyright, credits and license information of OmegaT.
OmegaT Last Changes		Displays all the latest OmegaT changes.
OmegaT Log		Displays the OmegaT log.
About Autshumato ITE		Displays copyright, credits and license information of the Autshumato ITE.
Autshumato ITE User's Manual		Displays ITE user's guide that contains the basics of the ITE.

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